

**GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
Thursday, March 28th, 2024**

Board Directors Present:	Eric Sullwold George (Doctor) Orndorff Joseph (Hart) Krumrine	Robert (Bob) Hedden Darlene (Dar) Hollingsworth
Board Directors Absent	John Green	
District Staff Present:	Dara Duffy	Lora Burruel
Public Present:	Edwin (Ed) Storey	
Clerk of the Board:	Luis Rodriguez	

1. Call to Order and Roll Call – Vice Chair of the Board, Darlene Hollingsworth.
 - A. The meeting was called to order at 9:30AM by Chair, Eric Sullwold. Roll call was taken, and a quorum was announced with five (5) Board members present.
 - B. Approval of February 22nd, 2024, Board Meeting Minutes.
- Motion to approve the February 22nd, 2024, Board Meeting Minutes.
 Moved: George Orndorff 2nd: Darlene Hollingsworth Approved: 4/0 Abstain: Chair
2. General Business
 - A. Administrative – Chair, Eric Sullwold
 - Motion to appoint Edwin Storey to the Board of Directors
 Moved: George Orndorff 2nd: Hart Krumrine Approved: 4/0 Abstain: Chair
 Oath of office for newly appointed Director – Clerk, Luis Rodriguez
 Edwin Storey was duly sworn in and signed the Loyalty Oath of Office form.
 - Motion to revise the Board of Director meetings start time and day to the fourth Wednesday of each month at 9:00AM. November and December meetings are scheduled for the third Wednesday at 9:00AM.
 Moved: George Orndorff 2nd: Bob Hedden Approved: 5/0 Abstain: Chair
 - B. District Manager, Dara Duffy
 1. Monthly Operations Report.
 - a. A leak was repaired at the new fire station meter.
 - b. Approximately 50 meters were changed out in February.
 - c. The Field Technician training is progressing well. He is scheduled to take his Operator 1 exam April 4th.
 2. Current Capital Budget. The YTD Budget was compared against YTD Actuals. No concerns were found.
 3. Monthly Task List
 - a. Continued development of DRAFT FY2024-25 Budget. The final version will be presented to the Board of Directors for adoption at their May 22nd, 2024 meeting.
 - b. Continued work on the design of the Calle Tres booster station.
 - c. Research continues to convert to full page billing. Pima County Wastewater confirmed their interest in having the District to become their billing agent.
 - C. Technical Advisory Committee – Chair, Bob Hedden.
 1. FlexNet project update.
 - a. The programming push to update existing meters is complete. No additional iPERL meters will be received for the remainder of FY2023-24. Deliveries will resume in July 2024.

- b. Received 54 single port MXUs and 54 dual port MXUs in February. On March 27th, received an additional 129 single port MXUs and 206 dual port MXUs. This completes the allotment for the current FY2023-2024.
- 2. Calle Tres Booster Station update.
 - a. The cost for the engineering of the booster station was initially forecasted for completion in FY2023-24. Contracts for the infrastructure work, SCADA System upgrade, and the block security wall have been received. These actual contract costs will exceed the project cost in the Capital Budget. The project is now scheduled for completion by the end of FY2023-24.
- 3. Canoa Ranch residential development update.
 - a. Pima Wastewater has received a quote for the installation of the sewer line. Based on the high cost for the new sewer line, the County has approved the installation of temporary lift stations. Initial construction may begin on the 27-South expansion by the end of 2024 calendar year. Drawings have yet to be provided to the District.
- 4. San Ignacio golf course well evaluation for becoming a potable water well. Research continues for the feasibility of the project.
- D. Financial Advisory Committee – Business Operations Supervisor, Lora Burrueal for Committee Chair John Green, as John was absent.
 - 1. February 2024 Financial Report. The financial figures were reviewed, and no concerns were found.
 - a. FY2024-25 Budget Planning. The District presented the first DRAFT of the budget at the March 25th Financial Committee meeting. The DRAFT continues to be evaluated in preparation for adoption at the Board meeting May 22nd, 2024.
- 4. Call to the Public – Chair, Eric Sullwold. No comments.
- 5. Announcements – Clerk of the Board, Luis Rodriguez
 - A. The next Advisory Committee meetings will be held on Monday, April 22nd, 2024. The Technical Advisory Committee meeting begins at 8:00AM followed by the Financial Advisory Committee meetings.
 - B. The next Board of Directors meeting is scheduled for Wednesday, April 24th, 2024, at 9:00AM.
- 6. Adjournment
- E. Motion to adjourn the meeting.

Move: Darlene Hollingsworth 2nd: George Orndorff Approved: 5/0 Abstain: Chair

The meeting was adjourned at 10:56AM.

Minutes approved April 24th, 2024