

Green Valley Domestic Water Improvement District
BOARD OF DIRECTORS
MEETING MINUTES
Wednesday, September 24, 2025
Conducted at the Green Valley Water District Conference Room

Board Directors Present:	Eric Sullwold, Chair John Green Edwin (Ed) Storey Randall (Randy) Howard	Lee Lemas, Vice Chair George (Doctor) Orndorff Joseph (Hart) Krumrine
Board Directors Absent:	None	
District Staff Present:	Dara Duffy, District Manager - departed 12:07 PM Mike Brady, Field Ops Supervisor – arrived @ 11:43 AM and departed @ 12:14 PM Matt Perez, Accounting Specialist - departed @ 9:16 AM	
Counselors Present:	Robert Garcia, Partner, Farhang and Medcoff Attorneys via Microsoft Teams – departed @ 12:00 PM	
Public Present:	Patricia (Pat) Carlstad – departed @ 9:16 AM and returned @ 11:24 AM	
Clerk of the Board:	Luis Rodriguez	

1. Call to Order and Roll Call – Chair, Eric Sullwold

The meeting was called to order at 9:00 AM by Chair of the Board Eric Sullwold. Roll call was taken and a quorum announced with seven (7) Directors present.

- Motion to approve June 25, 2025, Board of Directors Meeting Minutes as presented.
Moved: George Orndorff 2nd: Ed Storey Approved: 6/0 Abstain: Chair
- Motion to approve July 11, 2025, Special Board of Directors Meeting Minutes as presented.
Moved: Randy Howard 2nd: Ed Storey Approved: 6/0 Abstain: Chair
- Motion to approve July 24, 2025, Special Board of Directors Meeting Minutes as presented.
Moved: Hart Krumrine 2nd: George Orndorff Approved: 6/0 Abstain: Chair
- Motion to approve September 09, 2025, Special Board of Directors Meeting Minutes as presented.
Moved: George Orndorff 2nd: Randy Howard Approved: 6/0 Abstain: Chair

2. General Business

A. Administrative – Chair, Eric Sullwold. No comment.

B. Operations Report - District Manager, Dara Duffy

1. Current Operations

a. Project Report.

- i. Meter changeouts for August were 39, with an additional 10 meters for dead batteries.
- ii. The sewer billing project is far more difficult than anticipated. The billing system required changes, and many customers were incorrectly billed, requiring adjustments.
- iii. Verified and corrected staff insurance coverages.
 - i. Verified and corrected staff insurance premium rates.
 - ii. A calendar listing all annual reports was presented and discussed. The DM will add monthly and quarterly reports.

b. Financials. September 2025 cash balances.

- i. The District Manager confirmed the September cash balances as presented were as of September 24th, as validated from each respective institution's website today.

- Motion to retract the original motion to be replaced with effective immediately, the Personnel Committee will search for a new District Manager. The committee is authorized to hire the services of a human resources (HR) employment search firm, to be approved by the Board of Directors.

Moved: John Green 2nd: Lee Lemas Approved: 5/1 Abstain: Chair

8. Discussion and possible motion regarding a CPA firm for FY 2024-25 Financial Audit.

- Motion effective immediately, BeachFleischman is appointed as the Green Valley Water District's auditors for the FY 2024-25 audit, according to their audit proposal dated September 23, 2025.

Moved: John Green 2nd: Ed Storey Approved: 6/0 Abstain: Chair

9. Announcements – Clerk of the Board, Luis Rodriguez

- A. The next Advisory Committee meetings are scheduled for Monday, October 20, 2025. The Technical Advisory Committee meeting begins at 8:00 AM, immediately followed by the Financial Advisory Committee.

- B. The next Board of Directors meeting is scheduled for Wednesday, October 22, 2025, at 9:00 AM.

10. Adjournment

- Motion to adjourn the meeting.

Move: Lee Lemas 2nd: Randy Howard Approved: 6/0 Abstain: Chair

The meeting adjourned at 12:24 PM