

**Green Valley Domestic Water Improvement District
Ad Hoc District Manager Search Committee
Meeting Minutes
Wednesday, October 8, 2025**

Committee Present: Joseph (Hart) Krumrine, Chair Eric Sullwold
George (Doctor) Orndorff Lee Lemas
Randall (Randy) Howard

Committee Absent: John Green

District Staff Present: Pat Carlstad, Interim District Manager

Clerk of the Board: Luis Rodriguez

Public Present: None

1. Call to Order and Roll Call – Chair, Hart Krumrine.
The meeting was called to order at 10:10 AM. Roll call was taken. Five (5) committee members were present.
2. Report on District Manager job search. The chair provided an update on the recruiting efforts for the DM position.
3. District Manager job requirements. Details regarding the advertisement were discussed.
4. Personnel committee's role. The Personnel Committee's responsibilities regarding the DM hiring process were discussed. Action items are:
 - a. Delete Essential Knowledge, Skills, and Abilities from the advertisement. Effortless HR will use this criterion to identify potential candidates.
 - b. The chair will amend the Qualifications for the advertisement to be reviewed and approved by the committee.
 - c. Send the final version of the advertisement to Effortless HR.
 - d. The chair will arrange a meeting for the chair and committee members, Lee Lemas, Randy Howard, and Lola Kakes of Effortless HR
 - e. Interviews with the current candidates will be postponed pending completion of action items 4.a. through 4.d.The board chair will be kept informed of the job search progress.
5. Call to the public. No comment.
6. Adjournment. The meeting was adjourned at 11:18 AM.