

Green Valley Domestic Water Improvement District
FINANCIAL ADVISORY COMMITTEE
MEETING MINUTES

Thursday, January 22, 2026

Conducted at the Green Valley Water District Conference Room

Committee Members

John Green, Chair

Lee Lemas

Present:

April Boysen

Committee Members Absent:

George (Doctor) Orndorff

District Staff Present:

Patricia (Pat) Carlstadt, Interim District Manager

Olvia Santiago, Full Charge Bookkeeper

Public Present:

None

Clerk of the Board:

Luis Rodriguez

1. The meeting was called to order at 9:00 AM by committee chair John Green. The roll was taken with three (3) committee members present.
2. FY 2024-25 Audit Update. John Green presented Doug Johns' recommendation that all sales tax collected since July be paid to the Arizona Department of Revenue. By committee consensus, this will be presented to the board.
3. Update on Asset Recovery. John Green updated the committee on the progress our attorneys are making in recovering our lost assets. Robert Garcia had us hire GlassRatner, an additional forensic audit firm in Phoenix, to serve as an expert witness for the upcoming litigation. They will be using our Farhang & Medcoff report, so services will not have to be duplicated.
4. Financial training for the new District Manager, Mathew Rivera. The committee will discuss this further once Matthew becomes a district employee on February 02, 2026.
5. Monthly Financial Statements – October and November 2025.
 - A. Olvia Santiago presented the October and November financial reports. She presented in detail the November report, which shows a \$(37,968) loss mainly due to audit and legal fees for the embezzlement. Operating revenues and expenses are within budget variance. The report format is directly from the Sage accounting system, and we will continue to use this format. The December monthly report will be available next week, which means our monthly reports will be up to date.
 - B. Pat Carlstad presented the details of the professional expenses to January 22, which total \$333,980.
6. Internal Control Procedures. John Green presented the internal control outline following the recommendation of our forensic auditor. Pat Carlstad will incorporate this, along with our new auditors' suggestions, into the new Financial Control Procedures. The new procedures will have director review and oversight. The directors will focus on policy but will assist with district procedures when requested.
7. Bank Consolidation Update. Wells Fargo still has a bank account used for customer deposits. This will remain but operated at a minimum balance. More funds will be transferred to the State Investment Pool as monthly reporting is up to date, allowing us to ascertain operating cash needed.
8. Capital Budget 2026-27 Funding. The committee discussed the FY 2026-27 capital budget amount. Once the sales tax liability is determined, the capital budget can be set at normal amounts.
9. Call to the Public. No comments.
10. The next Financial Advisory Committee meeting is scheduled for Thursday, February 19, 2026, at 9:00 AM.
11. Adjournment. The meeting was adjourned at 10:07 AM.

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20230122 Financial Minutes